



Council for the Development of Social Science Research in Africa
Conseil pour le développement de la recherche en sciences sociales en Afrique
Conselho Para o Desenvolvimento da Pesquisa em Ciências Sociais em África
مؤتمر مجلس تنمية البحوث الاجتماعية في أفريقيا



11th CODESRIA General Assembly Book Exhibition

Joaquim Chissano International Conference Centre, Maputo, Mozambique

6–10 December 2005

INFORMATION FOR EXHIBITORS

Advert Insert in the Conference Programme

A list of exhibitors will be included in the printed conference programme and book of abstracts. In addition, we are pleased to invite all exhibitors to insert a free advert in the conference programme. If you would like to take advantage of this opportunity, please send a PDF or tif file of the advert to sulaiman.adebowale@codesria.sn by **15 November 2005**, the size should be either half-page (A4) horizontal or full page and in black and white. For further info about space available for layout and software file questions, please contact sulaiman.adebowale@codesria.sn

Exhibition material

With a view to facilitating custom formalities, please send a list of titles, publications and display material that you proposed to exhibit in advance to sulaiman.adebowale@codesria.sn by **15 November 2005** with the following publication details:

Books: Author, and title

Journals and periodicals: Title, frequency, ISSN,

Visa application

If you require entry visa into Maputo, and would like us to assist, please indicate so. A collective visa application is being processed for all delegates, for them to be issued visas at the port of entry. It costs between 20 and 25 USD depending on the nationality and will be paid at the port of entry. The only information required will be the following:

Surname:	Date of Birth
First name:	Place of Birth
Nationality:	Passport Number
Gender:	Date of Issue
Physical Address:	Place of Issue
Town:	Expiry Date
Country:	Airport of Departure

All participants will receive a scanned or faxed copy of visa approval letter.

Airport Tax

Airport tax of ten (10) USD is levied on all visitors leaving Maputo.

Arrival at the airport

All delegates and exhibitors will be received at the airport by a conference welcoming group, which will assist through customs formalities and escorted to the transport shuttle to their various hotels (see conference designated hotels below). All exhibitors that have requested that we organise their accommodation arrangements will be lodged in one of the following hotels:



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Pestana Rovuma Hotel

Rua da Sé, 114
Caixa Postal 4376
Maputo, Moçambique
Tel. : 258-1-305 000
Fax: 258-1-305 305
www.pestana.com

Hotel VIP

Avenida 25 de Setembro, nº 692
Maputo, Mocambique
Tel. +258 1 351 000
Fax: +258 1 351 001
www.viphotels.com

We advise that exhibitors travel with their display material and publications, as efforts have been made to facilitate their arrival at the airport.

However, if you would need to despatch your publications and display material ahead of your arrival, please send your consignment of books, journals and display leaflets clearly marked "**CODESRIA BOOK EXHIBITION**" to:

Luis Muchanga
Vice Chancellor's Office
Universidade Eduardo Mondlane
PO Box 257
Praça 25 de Junho
Maputo,
Mozambique

Tel/Fax: +258 21313846 / 258 21326426
Cell: +258 824985670
Email: silva_muchanga@hotmail.com

Please endeavour to ensure the package arrives before **Wednesday 30 November 2005**.



The General Assembly Proceedings and the Book Exhibition Joachim Chissano International Conference Centre

Registration

All delegates will be registered upon their arrival at their respective hotels. They will receive the conference bag containing badges, conference documents (a cd-rom collection of conference papers, the conference programme etc.). Exhibitors will be entitled to one conference pack per stand, except where a request has been made before-hand.

Transportation

There will be a regular shuttle every 15 minutes to the conference centre and from the hotels for all delegates, from 8.00 -10.00 am and back from 19.00.

Fair Exhibits

Exhibitors will be allowed into the conference venue and exhibit area to set up their stands from **Monday 5 December 2005** as from **9.00 am**. Other delegates and the general public will be allowed into the premises from 6 December 2005.

Opening hours for the book fair will be from **08.30 am to 19.00 pm** every day from **6 to 10 December 2005**.

Lunch and coffee breaks will be served at the conference venue daily if you have made prior arrangements. Meal tickets, however, can be purchased at the venue.

The official opening ceremony of the book exhibition will be held on **Tuesday 6 December 2005 at 09.30 am**.

The official opening ceremony for the General Assembly is on **Tuesday 6 December 2005 at 16.00 pm**.

This will be followed by a **welcoming cocktail** at **19.00 pm** in the Joaquim Chissano International Conference Centre. You are cordially invited; an invitation will be in your bag.

Security

The conference venue is secure and sealed off at the end of every session in the evening until the next morning. Extra vigilance will mainly be required during the opening hours and exhibition times.

Stand Minders

If you will require stand minders for brief periods during the exhibition days, limited numbers of volunteers will be at hand to assist you. All delegates including exhibitors are enjoined to be present at the opening ceremony, the stand minders can be of assistance.

The City of Maputo Cultural event

The Mayor of the City of Maputo has invited all delegates at the 11th General Assembly CODESRIA to an evening of culture on the **7 December 2005**. Invitations are in your bag indicating venue and time.

Closing Dinner

A closing dinner will be held on 10 December 2005 at the end of the conference. Invitation will be in your bag if you have requested to be at the dinner.



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Closing date for Exhibition

Stands will be dismantled on **Saturday 10 December 2005** from 18.30 pm.

Conference Centre

Centro Internacional de Conferências Joaquim Chissano
Av. Da Marginal 51,
Maputo
Mozambique
Tel: 258 21 48 63 95 / 258 21 48 70 31
Fax: 258 21 48 70 27

Conference Designated Hotels

Hotel VIP

Avenida 25 de Setembro, nº 692
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Climate

Rainy season: Between October and April

Dry season: Between May and September

Temperature: Between 27° and 29° in the rainy season and 18 and 20 in the dry season.

Time Zone

The country is on GMT + 2 Time Zone.

Voltage

The voltage is 220 volts. The wall plugs are the round two-pronged European Type.
Adaptors or transformers are not provided. Please bring your own.

Conference secretariat

Please don't hesitate to call at the following number for any information you would like to have while in Maputo

Contact number in Mozambique (258) 825284855

Contact details in Senegal

Book Exhibition
11th CODESRIA General Assembly
Avenue Cheikh Anta Diop x Canal IV
BP 3304, Dakar CP 18524
SENEGAL

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Email: general.assembly@codesria.sn / sulaiman.adebowale@codesria.sn
Web site: <http://www.codesria.org>